

Friday Activity Checklist – Week 2

(To be completed and submitted to the CORE Coordinator upon return to CORE training)

Task	Completed (Y/N)	
1) Supervisor staffed Taylor referral with the CW Specialist and discussed, at minimum, the following: <ul style="list-style-type: none">• How the CW Specialist should prepare for initial contact with the family, including review of report and relevant history• How to discover relevant cultural issues• Identified safety threats and why safety planning was necessary• Cases meeting heinous and shocking definition• Joint response with Indian Child Welfare	Y	N
2) Staffed with supervisor services that may be available to assist the family, contacted providers to find out what is specifically offered, added information to the <i>Community Resource Directory</i>	Y	N
3) Supervisor reviewed the Child Welfare Specialists' completed DA summary on the Taylor case, provided specific written feedback (attach supervisor feedback to this form and submit to CORE coordinator)	Y	N
4) Supervisor discussed with CW Specialist expected dress, conduct, and etiquette of the courtroom(s) and judge(s) in their county	Y	N
5) Completed the LMS training Developmental Disability Services and Child Welfare (submit certificate to Core coordinator)	Y	N

CW Specialists (with their supervisor) should complete all activities above. For any activities not completed, please provide explanation below:

This completed checklist must be completed and signed by the supervisor and CW Specialist

CW Specialist Printed Name

CW Specialist Signature

Date

Supervisor Signature

Date