

Training Exception Reinstated Employee - Same Track

Specialist Name:
Track: (Select One)

County

Child Protective Services

Comprehensive

Family Centered Services

Hotline

Permanency Planning

Post-Adoption

Resource Specialist

Other:

Reinstated Employee

Previous Track/Program

If the Child Welfare Specialist is in the same track/program as previously, check only those that are being requested for the specialist to complete:

The following three items **are optional** for the specialists to complete. ***If checked***, this indicates the supervisor ***is requiring*** for the specialist:

Module 3 (online and classroom) for this Child Welfare Specialist

Module 6 (Child and Adult interviews, and AOCS certification) for this Child Welfare Specialist

Post CORE Required Levels for this Child Welfare Specialist

This section is required to be completed for training exception approval:

I have consulted with my FM/DD regarding my decision

This Child Welfare Specialist is approved to carry **100% caseload and be fully certified**

Training Exception Justification – Required to complete

I have sent this form to KIDS regarding the specialist's status and included **both** the Deputy Director and Assistant Child Welfare Director on the email communication

Specialist Typed Name

Specialist U Number

Date

Specialist Signature

Supervisor Typed Name

Supervisor U Number

Date

Supervisor Signature

District Director / Field Manager Typed Name

District Director / Field Manager U Number

Date

District Director / Field Manager Signature